

## **New Member Affiliation Form 2018 – Completing Your Form**

This is just a brief note to explain the new forms that are being issued for 2018 memberships and to help ensure that the form is filled in completely and to explain where your information will be used.

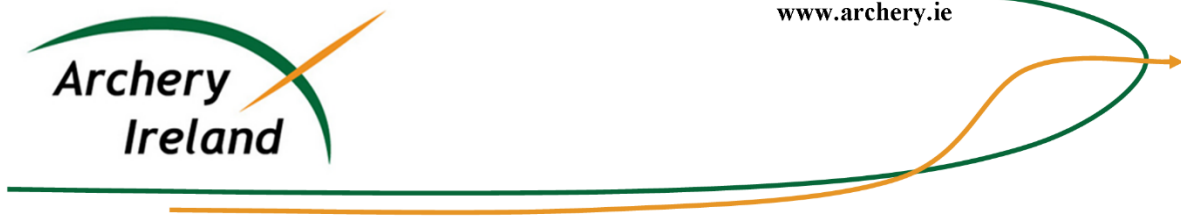
1. All incomplete forms will be returned to your club secretary. Mandatory fields have been marked with \*
2. Any members that apply for 2018 membership on one of the old forms may have the form returned to your club secretary.
3. When a member's individual form is accepted by the club secretary along with payment that member is insured to shoot in that club only. Members will not be covered to shoot in other clubs or in competition until the completed 2018 form has been received and processed by the Archery Ireland membership secretary.

### **Section 1 – Member Details**

1. Club name is the name of the archery club you wish to be affiliated through.
2. Member name is your own name that will appear on your card.
3. Membership number is your Archery Ireland number if you are a renewing member. Leave blank for new membership as this will be filled in by the AI office administrator
4. Date of birth is required for insurance and identification purposes.

### **Section 2 – Membership Type**

1. Tick the box beside the type of membership you are applying for. Tick only ONE box.
2. You only need to provide passport photos if we do not have any on file from previous years, e.g. if you are a new member.
3. Please put your name and membership number in BLOCK CAPITALS on the back of photos.
4. You must get this form stamped or provide a photocopy of a current student ID if you are applying as a student.



### Section 3 & 4 – Declarations

1. All members must SIGN this declaration. You can fill in the rest of the form on the computer, print it out and then sign the declaration.
2. The club declaration ensures that the applicant has completed a beginner course and is competent to shoot at competitions and to attend training at other clubs.
3. Secretaries, before signing this form and submitting it, please check that the member has filled in ALL mandatory fields.

### Section 5 – Additional Information

1. If you wish you can provide an in case of emergency contact. These contact details will only be available to the executive committee and will not be shared with clubs or any other third party unless an emergency arises.
2. If you have any skills that you want to share with the association please list them here. Skills that might be useful would be, first aid training, IT or internet skills, qualified coach etc.

### General

1. Please return the completed form to your Club Secretary. Forms sent in individually and not through the club secretary will be returned. This ensures that the club accepts the person as a member and the secretary can check that the form has been filled out correctly.
2. Applicants become members and have necessary insurance cover only on receipt of their forms by the membership secretary. Being told forms are in the post is not sufficient.
3. Individual memberships can take up to 2 weeks to process so if you want to shoot in certain competitions please ensure you send in your application form in plenty of time.
4. Membership cards will be sent to the Club Secretary only. The cards will be sent to the address provided on the club affiliation form.
5. Cards are not issued to non-shooting members unless specifically requested.



## New Member Affiliation 2018

### Section 1 – New Member Details

Club Name:\*

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Member Name:\*

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Membership No:

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(for office use only)

Gender(M/F):\* \_\_\_\_\_

Date of Birth: \*

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Email Address:

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Postal Address:

Phone:

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I want to receive AI Emails or Newsletters

### Section 2 – Membership Type

I wish to join Archery Ireland as:

#### New Member

**Level 1 Membership**

**€50**

Level 1 membership applies to – Senior members in employment

**Level 2 Membership**

**€25**

Level 2 membership applies to – Juniors under the age of 18, students in full time education, people over the age of 60 and people who are unemployed

**Level 3 Membership**

**€10**

Level 3 membership applies to - non shooting members

I have included a recent photo for my membership card. (Passport size with Name in BLOCK CAPITALS on the back)



### Section 3 – Declaration\*

I agree to abide by constitution, rules and bylaws of the association and the code of ethics.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you are under 18 then a parent or guardian must also sign this form in the space below.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Section 4 – Club Declaration\*

I as a member of the above named club, propose this application and declare the applicant to be sufficiently competent and knowledgeable to take part in the sport of archery and participate in competitions.

**Proposed by:**

\_\_\_\_\_

I, as secretary of the above named club, support this application and declare that the applicant has been accepted as a member of the club and has been instructed in the rules of Archery Ireland.

**Seconded by:**

\_\_\_\_\_

### Section 5 – Additional Information

#### In Case of Emergency

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

#### Voluntary Skills Declarations:

If you have professional skills that you would be prepared to offer to the association, please indicate them here. (please use separate sheet if required)

**Disabilities (statistics required by sports Ireland). Please state below any disabilities that you have**

Physical

Intellectual

Autism

Blind/Visual impairment

Deaf/Hard of hearing

Other (please specify. Use separate sheet if required)

Please return the completed form to your **Club Secretary**. Applicants become members and have necessary insurance cover only on receipt of their forms. Membership cards will be sent to the **Club Secretary only, incomplete forms will be returned.**

Archery Ireland collaborate with The Irish Sports Council and The World Anti-Doping Agency (WADA) in their mission to have a doping-free sport worldwide.



## **Guidelines for completing Vetting Invitation Form (NVB 1)**

Please read the following guidelines before completing this form.

### **Miscellaneous**

The Form must be completed in full using **BLOCK CAPITALS** including email address and writing **must be clear and legible** or the form will be returned which will cause a delay in obtaining vetting.

The Form should be completed in blue ball point pen.

Photocopies will not be accepted.

All applicants will be required to provide documents to validate their identity.

If the applicant is under 18 years of age, a completed NVB 3 - Parent\Guardian Consent Form will be required. Please note that where the applicant is under 18 years of age the electronic correspondence will issue to the Parent\Guardian. This being the case, the applicant must provide their Parent\Guardian Email address on the NVB 1 form.

### **Personal Details**

Insert details for each field, allowing one block letter per box.

For Date of Birth field, allow one digit per box.

Please fill in your Email Address, allowing one character/symbol per box. This is required as the invitation to the e-vetting website will be sent to this address.

Please allow one digit per box for your contact number.

The Current Address means the address you are now living at.

The address fields should be completed in full, including Eircode/Postcode. No abbreviations. Eircodes are available at [www.eircode.ie](http://www.eircode.ie) & postcode for other countries are also available on the internet. Please do not leave the space blank as it may result in the form being returned to you which will result in a delay in you obtaining vetting.

### **Role Being Vetted For**

The role being applied for must be clearly stated. Generic terms such as "Volunteer" will not suffice.

### **Declaration of Application**

The applicant must confirm their understanding and acceptance of the two statements by signing the application form at Section 2 and ticking the box provided.

### **Completed Forms**

Completed forms are to be returned to the club.

### **Returning forms to Archery Ireland by the club**

**This form once completed, returned to, and signed by a club official, should be sent to Archery Ireland along with a signed copy of the E-Vetting Verify Identity form. Do not send copies of indentation to AI.**

Sports HQ  
National Sports Campus,  
Blanchardstown  
Dublin D15 DY62

Email: Vetting@Archery  
Phone: 087 2355 180



Our ref number

For office use only
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## Vetting Invitation

Form NVB 1

### Section 1 – Personal Information

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

Forename(s):																													
Middle Name:																													
Surname:																													
Date Of Birth:	D	D	/	M	M	/	Y	Y	Y	Y																			
Email Address:																													
Contact Number:																													
Role Being Vetted For:																													
Current Address:																													
Line 1:																													
Line 2:																													
Line 3:																													
Line 4:																													
Line 5:																													
Eircode/Postcode:																													

### Section 2 – Additional Information

I have provided documentation to a club official to validate my identity as required, and I consent to the making of this application and to the disclosure of information by the National Vetting Bureau, to the Liaison Person in Archery Ireland, pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.

Please tick box

Applicant's  
Signature:

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Date:

D	D	/	M	M	/	Y	Y	Y	Y
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**Note: Please return this form to your club. An invitation to the e-vetting website will then be sent to your Email address.**

The section below is to be completed by a club official.

<b>Club name:</b>		Archery Ireland membership number	
	A club official has checked the details above and is happy with them, and has also enclosed a signed copy of the identity form.	Signed on behalf of the club	



# E-Vetting - Verify Identity Form

This form is to be completed & signed by a club official



Name of the person providing identity: .....

At least one form of ID provided must be a photo ID & one form of ID must have a current address & be dated within six months of the date of vetting	Score	Tick
Irish driving licence or learner permit (new credit card format)	80	
Irish Public Service Card	80	
Passport ( from country of citizenship)	70	
Irish certificate of naturalisation	50	
Birth certificate	50	
Garda National Immigration Bureau (GNIB) card	50	
National identity card for EU/EEA/Swiss citizens	50	
Irish driving licence or learner permit (old paper format)	40	
ID issued by employer with name and address	35	
ID issued by employer with name only	25	
Letter from employer (within last two years) confirming name & address	35	
<b>Identification</b>	<b>Score</b>	<b>Tick</b>
P60, P45 or Payslip with home address	35	
Utility bill e.g. gas, electricity, TV, broadband, (must be within the last 6 months)	35	
Public service card / social service card / medical card	25	
as above with photo	40	
Bank /Building Society / Credit Union statement	35	
Credit / Debit cards / passbook ( only one per institution)	25	
National age card (issued by An Garda Siochana)	25	
Membership card: Club, union, or trade professional bodies	25	
Membership card: Educational institution	25	
Correspondance from:		
Educational instition (SUSI / CAO)	20	
Insurance company regarding an active policy	20	
Bank / credit union or government body or state agency	20	
<b>Identification for juniors</b>	<b>Score</b>	<b>Tick</b>
For children under 16 years of age ( any one of the following )		
Birth certificate	100	
Passport	100	
Written statement by a school principal on headed paper confirming attendance at an educational institution	100	
Recently arrived in Ireland (less than 6 weeks)		
Passport	100	
Vetting subject is unable to achieve 100 points		
Affidavit by a commissioner for the Oaths	100	
<b>Total points</b>		

I, the undersigned official of (club name)..... hereby declare that the above named person ia a bona fide applicant for a position within this club, and that they have provided me with copies of identification as indicated above, and that I am satisfied with the identification provided to me, and accept it as proof to the identity of the named person, & that they have reached a minimum of 100 points.

Signed: .....

Date: .....

Print name: .....